

Department	International College of Liberal Arts		
Semester	Fall 2023	Year Offered (Odd/Even/Every Year)	Every Year
Course Number	FNDN290		
Course Title	Career Design 1		
Prerequisites	EFAE020 English for Academic Excellence (EFAE) : B		
Course Instructor	源島 福己	Year Available (Grade Level)	1
Subject Area	Foundation Courses	Number of Credits	1
Class Style	Seminar	Class Methods	Online

(NOTE 1) Class Methods are subject to change

(NOTE 2) Depending on the class size and the capacity of the facility, we may not be able to accommodate all students who wish to register for the course"

Course Description	This course is conducted in English through ZOOM system and contains lecture, workshop, group discussion and presentation about what they learned and discussed. Students will learn how to identify their personality traits such as strength and weakness, interests, sense of values they have and life goals that they want to accomplish by obtaining professional knowledge needed to work in Japan. Main purpose of this course is to stimulate awareness and concern about job and career, plan what to do and to take actions to accomplish it while studying in Japan. Students are required to participate in the class proactively. Thinking intelligently about their future based on various kind of information will enable them to make an appropriate decision in internship and job-hunting activities in the future. This course will serve as a foundation in career choice and development when they are going to graduate and after graduation from iCLA.
Class plan based on course evaluation from previous academic year	I have not instructed this class last year.
Course related to the instructor's practical experience (Summary of experience)	Subjects: <ul style="list-style-type: none"> <li>• Career design at AIU, Nagasaki University and YGU</li> <li>• Human Resource Management of the Japanese company at AIU, Nagasaki University and YGU</li> <li>• History of internationalization of the Japanese company at AIU, Nagasaki University and YGU</li> <li>• Arabic language, Islam and Arabic culture at AIU, Nagasaki University and YGU</li> </ul> Work Experience: <ul style="list-style-type: none"> <li>• 29 years of service in the Sumitomo Mitsui Bank</li> <li>• 2 years of service in London, 5 years in NY and 4 years in Sydney</li> <li>• 3 Years of service in JICA ( previous name was OECF )</li> <li>• 17 Years of service in 3 Japanese universities including iCLA</li> </ul> 関連DP DP1 (See Student Handbook, P3) / DP2 (See Student Handbook, P3) / DP3 (See Student Handbook, P3) / DP4 (See Student Handbook, P3)
Learning Goals	1. Students will be able to identify their personal profiles and be interested in job and career. 2. Students will start exploring the world of work today. 3. Students will be able to express what to do while studying at iCLA 4. Students will challenge internship after completing this course. 5. Students will implement what they plan to accomplish while studying at iCLA. 6. Students will be able to look for a job they want to get by themselves. 7. Students will be more interested in learning subjects systematically at iCLA.

iCLA Diploma Policy	DP1 / DP2 / DP3 / DP4
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#### iCLA Diploma Policy

(DP1) To Value Knowledge – Having high oral and written communication skills to be able to both comprehend and transfer knowledge

(DP2) To Be Able to Adapt to a Changing World – Having critical, creative, problem-solving, intercultural skills, global and independent mindset to adopt to a changing world

(DP3) To Believe in Collaboration – Having a disposition to work effectively and inclusively in teams

(DP4) To Act from a Sense of Personal and Social Responsibility – Having good ethical and moral values to make positive impacts in the world

Active Learning Methods	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Presentation</li> <li>• Assignment report writing</li> </ul>
Use of ICT in Class	<ul style="list-style-type: none"> <li>• Use of ZOOM to conduct class interactively.</li> <li>• Motion pictures from the website on available basis</li> </ul>
Use of ICT outside Class	None
Expected study hours outside class	Preparation and review hours:45
Feedback Methods	Assignment reports will be corrected and returned on UNIPA.

Grading Criteria		
Grading Methods	Grading Weights	Grading Content
Attendance and participation in the class	10%	Full attendance and proactive participation to the discussion
Assignment reports	80%	Good organization and logical thinking based on data analysis
Presentation	10%	Materials to be prepared by PPT

Required Textbook(s)	<ol style="list-style-type: none"> <li>1. Grady Kimbrell, Ben S. Vineyard: 「Succeeding in the world of work 7th edition」 Glencoe/ McGraw-Hill</li> <li>2. Robinson, Ken &amp; Aronica, Lou. 「Finding Your Element: How to Discover Your Talents and Passions and Transform Your Life」</li> </ol>
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Other Reading Materials/URL	To be announced
Plagiarism Policy	Plagiarism is the dishonest presentation of the work of others as if it were one's own. Duplicate submission is also treated as plagiarism. Depending on nature of plagiarism you may fail the assignment or the course. Repeated act of plagiarism will be reported to the University which may apply additional penalties.
Other Additional Notes	<ul style="list-style-type: none"> <li>• To have a better grade, be regular in the course, be active and attentive in the class.</li> <li>• Delayed submission of assignment report will not be accepted.</li> <li>• Assignment report should be created in WORD and submitted on UNIPA.</li> <li>• Report shall not be filled out directly on the E-mail.</li> </ul>

(NOTE 3) Class schedule is subject to change

Class Schedule	
Class Number	Content
Class 1	<p>ORIENTATION</p> <p>Outline of this course is provided with students at first and self-introduction by each participant will follow. Students are expected to talk about themselves such as:</p> <ol style="list-style-type: none"> <li>(1) The country where I was born</li> <li>(2) Why I decided to come to and study in Japan</li> <li>(3) My favorite thing and what I plan to do in Japan</li> </ol>
Class 2	<p>Know Yourself Better</p> <ol style="list-style-type: none"> <li>(1) Identify your personality traits</li> <li>(2) Why is it so important?</li> <li>(3) Holland's theory on personality type and that of work environment</li> </ol>
Class 3	<p>University Education, Degree and Career Development</p> <ol style="list-style-type: none"> <li>(1) Difference between job and career</li> <li>(2) History and the current situation of the Japanese university</li> <li>(3) History of career education in Japan</li> <li>(4) Current situation of the international students in Japan</li> <li>(5) Importance of university degree for your career development</li> </ol> <p>Assignment1: What is your dream job and the reason that you came to study in Japan?</p>
Class 4	<p>Developmental Models of Higher Education Massification</p> <ol style="list-style-type: none"> <li>(1) Three developmental stages in the university education around the world in proportion to its entrance rate to university</li> <li>(2) Characteristics of each stage</li> <li>(3) Current situation of the Japanese university</li> </ol>
Class 5	<p>Work Contract of Regular and Non-regular and its Influence on Your Career Development</p> <ol style="list-style-type: none"> <li>(1) Different types of work contract</li> <li>(2) Different conditions and benefits deriving from those types</li> <li>(3) Merits and demerits of each type</li> <li>(4) Which is your choice? and why?</li> </ol>

Class 6	<p>Life Career Rainbow</p> <p>(1) 5 Life Stages and 8 Roles to play in the theory of Life Career Rainbow</p> <p>(2) Draw your own Life Career Rainbow</p> <p>(3) Merits of learning Life Career Rainbow are that you are:</p> <ul style="list-style-type: none"> <li>• Able to understand current situation of yourself</li> <li>• Able to visualize important life events and roles to play in the past, present and future</li> <li>• Able to think about the ideal balance of life</li> </ul>
Class 7	<p>Presentation of Your Life Career Rainbow</p> <p>(1) Prepare presentation materials by PPT</p> <p>(2) Introduce your own Life Career Rainbow</p>
Class 8	<p>Life Story Interview</p> <p>(1) What is life story interview?</p> <p>(2) Know yourself better by talking a life story to others</p> <p>(3) Merits of talking about yourself</p> <p>(4) Learn lessons from listening to other's life story</p>
Class 9	<p>Practice Life Story Telling and Interviewing</p> <p>(1) Talk about your most memorable and impressive life story.</p> <p>(2) Answer questions from other members about your life story.</p> <p>(3) Think about the lessons you learned from others' life stories.</p>
Class 10	<p>Presentation of Your Own Life Story</p> <p>(1) Prepare presentation materials by PPT</p> <p>(2) Introduce your own life story</p>
Class 11	<p>International Student and Job Hunting in Japan</p> <p>(1) Job hunting schedule in Japan</p> <p>(2) What you need and how to prepare to job hunting</p> <p>(3) How to gather company related information</p> <p>(4) Jobs in which you can use English in Japan</p>
Class 12	<p>Entry Sheet (ES) and Resume</p> <p>(1) What is ES?</p> <p>(2) Difference between ES and Resume</p> <p>(3) What you should write in ES</p>
Class 13	<p>Internship Program</p> <p>(1) What is internship?</p> <p>(2) Internship program of iCLA</p> <p>(3) Conditions of internship</p>

Class 14	<p>Job Interview</p> <ol style="list-style-type: none"><li>(1) Change of method for the job interview after COVID 19</li><li>(2) Difference between group and individual job interview</li><li>(3) Why company wants to have face to face interview</li><li>(4) Several important points to follow</li></ol>
Class 15	<p>Course Evaluation/Small and Medium Company (SME) in Japan</p> <ol style="list-style-type: none"><li>(1) Course Evaluation</li><li>(2) SME in Japan</li><li>(3) Expansion of SME to overseas markets</li><li>(4) Merits and demerits of working for SME</li></ol>